| Initial Meeting for Phase 1 | 9/23/2022 |
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| Group Checkup 1 | 10/3/2022 |
| Checkup with Instructor 1 | 10/6/2022 |
| Group Checkup 2 | 10/11/2022 |
| Slides Meeting | 10/13/2022 |
| Final Edits | 10/16/2022 |

Actions per meeting:

Initial meeting: Discussed WRS Evolution Document and assigned roles per section

Group Checkup 1: Discussed requirements. Group work on the WRS Document, such as defining formatting.

Instructor Checkup 1: Showed off current progress with instructor to ensure the group is on track and to get feedback on requirements for final submission

Group Checkup 2:

Reiterating current state of work, assigning final tasks and roles for the group.

Slides Meeting:

Came up with the as-is to-be scenarios. Scenarios consist of describing an issue where vague instructions from other people could be resolved using the app and describing an issue where not being able to get instructions in a timely manner could be resolved by using the app.

Final Edits Meeting:

This meeting was our final one. We tied up loose ends and made sure the project was ready for submission.